



OFFICE OF THE REGISTRAR
Request for Registration Overload

University Policy on Student Academic Load: Full policy available in the Undergraduate Bulletin.

"The maximum academic load for students with at least a 2.00 for both the semester and cumulative GPA is 18 credit hours per semester or 14 credit hours per summer term. Student enrollment may not exceed ten (10) credit hours of half-semester courses (i.e. first session, second session) or seven (7) credit hours per five-week summer session.

The maximum academic load for students with less than a 2.00 semester or cumulative GPA is 12 credit hours per semester or summer term. Student enrollment may not exceed seven (7) credit hours of half-semester courses (i.e. first session, second session) or seven (7) credit hours per five-week summer session.

Students holding a cumulative grade point average of 3.50 or above may request permission of the dean of their college to schedule up to 21 hours in a semester or 17 hours in the summer term. If permission is granted, student enrollment may not exceed ten (10) credit hours of half-semester courses (i.e. first session, second session) or nine (9) credit hours per five-week summer session.

A one hour overload is permitted during a student's last enrollment period (semester or summer term) if the one hour overload will complete graduation requirements.

For all students, the maximum academic load in the December interim term is three (3) credit hours.

The total academic load resulting from concurrent enrollments at Arkansas State University and other institutions shall not exceed the maximum loads stated above."

Table with 3 columns: Student Name, Student ID Number, Semester/Term, Cumulative GPA, Graduating senior? (yes/no)

Total Academic Load Requested Including non-A-State, correspondence, or off-campus courses: _____

RECOMMENDED: _____
Academic Advisor Date

APPROVED: _____
Department Chair Date

APPROVED: _____
Dean of College Date

Office of Admissions, Records and Registration Date