

Arkansas State University

Jonesboro, Arkansas



Doctor of Education Degree (Ed. D.)
In Educational Leadership

Student Handbook

2019-2020

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The College of Education
is accredited by:

Council for the Accreditation of Educator Preparation
(CAEP)
and
Higher Learning Commission
(HLC)

A-State MISSION STATEMENT

Arkansas State University educates leaders, enhances intellectual growth and enriches lives.

Center for Excellence in Education
Telephone: 870.680.4116 or 870-972-3943
Email: onlineedd@astate.edu

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INTRODUCTION

The purpose of this handbook is to provide information concerning center policies and procedures required to obtain a Doctor of Education (Ed. D.) degree in Educational Leadership. This handbook is designed to be used in conjunction with the Arkansas State University Center for Excellence webpage, which has the most up-to-date information and is available online at <http://www.astate.edu/college/education/departments/center-for-excellence-in-education/index.dot>. Please consult this valuable resource for comprehensive information regarding graduation requirements and dissertation formatting and submission.

For any questions, please feel free to call the Center for Excellence in Education at 870.972.3943.

OVERVIEW

The Doctor of Education degree in Educational Leadership provides the highest professional degree available in the field of education to students who aspire to administrative careers. Although the Ed.D. does not result in a license, this online degree prepares leaders for higher education professorship, district leadership and/or building level leadership. In addition, each doctoral student is expected to complete the comprehensive examination requirement and conduct a major research project resulting in the presentation and oral defense of a dissertation.

MISSION STATEMENT

Arkansas State University established the Center for Excellence in Education in 1992.

The Center for Excellence in Education provides the following services:

- (1) An academic program for educational leaders to serve in local, state, regional, or national organizations that have education as an integral component;
- (2) Research and development inclusive of evaluative and consultative services to secondary, postsecondary, and other educational agencies.

THE ACADEMIC PROGRAM

Educational leadership has become increasingly professional in its demands. Accordingly, it is recognized that leadership requires professional preparation. In the Center's administrative, academic, and collegial relationship with the Department of Educational Leadership, Curriculum, and Special Education, the Center offers an academic program for potential leaders. The academic program's mission is accomplished through graduates who:

- Apply the program's academic knowledge base in bringing about creative changes and innovations within organizations;
- Understand human behavior within the organization as well as the transactional relationship between the organization and its external environment;
- Exercise effective leadership in the context of complex cultural, economic, and political diversity;
- Utilize appropriate research principles to resolve problems and conflicts;
- Discover and utilize insight about one's self to increase effectiveness in leading and working with others;
- Function as risk-takers and change agents in facilitating organizational vision and sound planning;
- Utilize the evolving professional knowledge base concerning learning theories, knowledge acquisition, and the nature of the educational environment in promoting sound educational practices;
- Create an organizational ethic committed to the equitable treatment of all people.

RESEARCH AND DEVELOPMENT

The Center for Excellence in Education has adapted its mission and role to keep pace with changes in society. The Research and Development components of the Center's activities have a special functional research emphasis in the following areas of inquiry:

- The Center will extend its leadership preparation role to include research development activities directed toward the improvement of educational practice. Particular emphasis will be on educational issues unique to the public P-12 schools, but Center-directed activities may also extend to other institutions.
- Activities may include sponsored research, evaluation, and technical service projects having the purpose of contributing new knowledge, addressing a particular problem, or developing the capacities of institutions and people to achieve their goals. Technical service may include grant writing, collaborative consultation, professional development, or direct assistance where needs arise and resources permit.
- Structural arrangements for carrying out such activities may include coalitions or consortia of educational agencies in collaboration with the university, the research and service unit of the Center as a point of origin, research and development partnerships, third party independent consultants under contract, or faculty working individually and in groups under the direction of the Center.
- Extended activities of the Center should be motivated by a combination of purposes: to create opportunities for faculty development, to focus energies on the improvement of professional practice in schools and colleges, and to enhance the image of the university as a source of leadership. To the extent feasible and appropriate, Center activities will support doctoral student research.

ADMISSION PROCEDURES

Residence Information

All domestic students are classified as an "in-state" student for tuition and fee purposes.

International Students

A citizen of any foreign nation or graduate of any international institution of higher learning will be considered for admission to the Educational Leadership program if he/she can submit satisfactory credentials indicating the following:

- (1) Obtain required TOEFL scores. Requirements can be found here:
<https://www.astate.edu/a/global-initiatives/international/admissions/graduate/admission-criteria/>
- (2) Completion of an appropriate program of study that is equal to a master's degree in an appropriate area from a college or university in the U.S. with a GPA that meets the requirements of the Center for Excellence in Education;
- (3) Approximately \$19,500 in U.S. currency will be needed to finance the nine-month academic year plus the required summer session.

Admission Criteria:

Full admission to the doctoral program is predicated on the following criteria:

(1) academic ability, (2) scholarship, and (3) professional promise. These criteria provide both the Center and the applicant with an indication of probable success in the program. Applicants must have an Educational Specialist Degree, or hold a master's degree.

Application Deadlines:

Summer 2020 - Application due May 1, 2020

Fall 2020 – Application due August 1, 2020

Spring 2021 – Applications due December 15, 2020

Requirements for Admission Consideration:

1. Complete the online application for the Ed.D. and remit a nonrefundable \$50 application fee. Application can be found at degree.astate.edu.
2. Submit to A-State Online Services (AOS):

- a. One set of official transcripts of all undergraduate and graduate work.
 - b. Two recommendation forms from professional people who can speak to your ability to matriculate into this doctoral program and complete a dissertation. The forms are located here: <https://www.astate.edu/dotAsset/51f517ef-5800-40ba-b37a-9a2da216ef82.pdf>.
 - c. A two-page letter of interest describing how you are a good fit for our degree program.
 - d. Submit one of the following writing samples:
 - A two-page personal philosophy of leadership, citing three sources of reference; OR
 - A research paper demonstrating your ability to write at the graduate level
NOTE: Your paper must follow the latest APA style guide.
 - e. Curriculum resume or Vita.
- Submit to A-State Online Services (AOS) at academicpartnerships@astate.edu OR by postal mail to P.O. Box 2520, State University AR 72467.
3. All applicants will be notified in a timely manner whether accepted into the program or not accepted. Applicants who are not accepted may reapply to the program in the future.

FINANCIAL ASSISTANCE

Loans are available to graduate students from a number of sources. These include the following: Federal National Direct Student Loan, Federal Unsubsidized Stafford Student Loan, and Federal Supplemental Loan for Students. Interested applicants should contact the A-State Online Services at astateonlinefinancialaid@astate.edu or 870-972-2920 for application instructions.

THE DOCTORAL PROGRAM (Ed.D.)

The Ed.D. is the terminal degree in Educational Leadership. The purposes of the doctoral degree are to increase the knowledge and skill base in educational administration, enhance research skills, and provide the necessary credentials for those desiring to pursue a career in higher education or in the public school setting.

The conceptual framework of the doctoral program is described below and on the next page. This model is built on four themes which include: self, change, organization, and leadership. The following definitions of each strand were developed and accepted by the Center faculty.

Conceptual Framework:

SELF

Self is an evolving synthesis of values and traits existing in a transactional relationship with an environment external to itself. This self is capable of examining its life by asking questions such as:

- What are my personal values and purpose?
- What are the next logical steps progressing toward personal and professional maturity?

For programmatic purposes, this definition facilitates the motto "You are your own project." The program proposes to facilitate the student's exploration of self, specifically in terms of values, beliefs, knowledge, and skills pertaining to leadership in educational organizations facing inevitable change.

CHANGE

Change may be evolutionary, incremental or instantaneous, may emerge out of chaos or be planned, and may be goal free or goal driven, but, change is an inevitable process in which new, discernable patterns of action develop in the culture or behavior of people and organizations.

ORGANIZATION

Organization is an assemblage of persons with a purpose that is continuously created by the dynamic interaction of their values, needs, expectations, and accomplishments.

LEADERSHIP

Leadership is the act of encouraging interaction and inspiring vision to facilitate a process of organizational change that results in the attainment of desired institutional goals through the

empowerment of people while performing as an ethical example. The courses required in each component and their sequence are listed on the following pages.

The doctor of education program contains five components:

- (1) Doctoral Knowledge Core;
- (2) Research Foundations;
- (3) Socio-Cultural Foundations;
- (4) Curricular Foundations;
- (5) Leadership Foundations;

PROGRAM OF STUDY

Each student will complete a detailed program of study form in consultation with his/her advisor. This form should be submitted to the CEE prior to the completion of 12 dissertation credit hours. The program of study is designed to ensure breadth of professional knowledge and an appropriate specialization in Educational Leadership.

At least 90 semester hours are required beyond the bachelor's degree, inclusive of applicable master's and specialist degree credit. This minimum number of semester hours must include 24 credits from the Doctoral Leadership Core and 27 credits of Doctoral Research and Dissertation Core.

The Ed. D. program consists of a minimum of 90 credits beyond the bachelor's degree.

All appropriate graduate credits from the master's and beyond may be applied to the Ed. D., students must complete the doctoral core knowledge block and dissertation, which total 51 credits, plus the necessary prerequisites (doctoral sub-core).

CLASS SCHEDULES

The student will always follow the prescribed course sequence; if a problem occurs where a student is unable to follow the sequence, the student should notify the ELCSE On-Line Graduate Program Coordinator. When registration opens for each semester students should follow the course sequence on the program outline of the following page to enroll in their next set of courses. Note – You may only be in one program at a time.

EDD Program Outline – Beginning Spring 2020

Prerequisite Requirements

- EDS Degree or Equivalent in Field of Education
- OR**
- Master’s Degree **plus the following three courses in pre-doctoral core*:**

<u>Doctoral Sub-Core</u>	<u>Semester Hours</u>
— ELCI 7523 Curriculum Theory and Practice*	3
— ELAD 7033 Contemporary Issues in Education*	3
— ELAD 7073 Schooling in a Pluralistic Society*	3
 <u>Doctoral Leadership Core (24 Semester-Hours)</u>	
Semester 1	
— ELAD 8043 Advanced Organizational Theory & Inquiry	3
— ELCI 8213 Curriculum and Instruction	3
 Semester 2	
— ELAD 8313 Educational Leadership Practices	3
— ELAD 8343 Comparative Education	3
 Semester 3	
— ELFN 8763 Socio-Cultural Foundations of Education	3
— ELAD 8333 Organizational Development in Education (P-12)	3
 Semester 4	
— ELAD 8253 Education Policy and the Law (P-12)	3
— ELAD 8203 Politics of Education (P-12)	3
Leadership Core Exam	
 <u>Doctoral Research and Dissertation Core (27 Semester Hours)</u>	
Semester 5	
— ELFN7783 Advanced Educational Statistics	3
— ELFN 8783 Qualitative Research & Evaluation	3
 Semester 6	
— ELFN 8773 Educational Research & Evaluation	3
— ELFN 7773 Advanced Educational Research	3
 Semester 7	
— ELAD 8211 Research Seminar I: Dissertation (Chapter 1)	1
— ELAD 8221 Research Seminar II: Dissertation (Chapter 2)	1
 Semester 8	
— ELAD 8231 Research Seminar III: Dissertation (Chapter 3)	1
IRB Approval	
 Semester 9	
— ELAD 8246 Dissertation Seminar 1: Dissertation (Chapter 4)	6
 Semester 10	
— ELAD 8256 Dissertation Seminar 2: Dissertation (Chapter 5)	6
Final Defense: Graduation	

Dissertation

- Candidates must maintain continuous enrollment until the dissertation is completed.
- Extenuating circumstances for not being continuously enrolled will be considered on an individual basis

*Doctoral Sub-Core will be completed while enrolled in the doctoral program. The Doctoral Sub-Core is required of those who are entering with only a Master's Degree. **The Doctoral Sub-Core core must be completed by the end of Semester 4.**

**Failure to complete the requirements of Research Seminars I, II, and III or Dissertation Seminar I and II will result in a grade of I (Incomplete) for the course. If receiving a grade of Incomplete, the candidate must register for the course in the following semester and complete its requirements. Failure to complete those requirements in the next consecutive semester will result in dismissal from the doctoral program. Students will be allowed one (1) Incomplete (I) in the Doctoral Research and Dissertation Core. More than one (1) Incomplete will result in dismissal from the program.

3 Years + 1 Semester (3.3 years)

Start in Spring of 2020 – Graduate in Spring of 2023

TRANSFER CREDIT

No transfer credit will be accepted into the doctoral core. Courses may be considered for transfer in the pre-doctoral core courses, but must have a grade no lower than a B.

MINIMUM GRADE REQUIREMENTS

Students enrolled in the Ed.D. program may not have more than one C in their pre-doctoral or doctoral core; more than one C will result in dismissal from the program. A grade of F in the doctoral program will result in dismissal from the program. Students who are dismissed from the doctoral program may not reapply.

OTHER REQUIREMENTS

Program Advisor:

Students will be assigned a program advisor once they are admitted into the doctoral program. Program advisors will be members of the faculty in the Center for Excellence. Once admitted all students should consult with their program advisor for questions or any concerns.

In addition to a program advisor, all students will be assigned a dissertation mentor after the second semester. The dissertation mentor will assist the student in completing the dissertation throughout the program. Students must have a dissertation topic selected upon completion of the second semester. Students must submit the appropriate form verifying the dissertation topic and methodology.

Continuous Enrollment:

Doctoral students must maintain continuous enrollment with their cohort through all 10 semesters of the program.

Time to Degree:

The first four semesters are designed to complete the doctoral leadership. The last six semesters, doctoral research and dissertation course are designed to complete the dissertation. This doctoral program is designed to be completed in 3 1/2 years.

DOCTORAL LEADERSHIP CORE EXAMINATION

The doctoral leadership core examination for the Ed.D. will be completed at the end of the 4th semester of the program. This will be a comprehensive exam over the 8 courses in the doctoral leadership core.

Dissertation Proposal

The dissertation proposal, accompanied by a two-page prospectus, will be completed by the end of the 8th semester in the program. A two page prospectus summarizing the dissertation proposal along with the completed proposal will be submitted to the student's dissertation mentor. The mentor will subsequently disseminate the documents to the dissertation committee. Committee members will have two weeks to read and provide feedback to the student regarding the proposal.

The proposal is significant in that it becomes a contract between the student and committee. Any significant changes or deviation in the proposal will require committee approval.

The dissertation proposal will consist of the following:

The more accurate, complete, and detailed the proposal, the easier it will be to complete the dissertation. The format that is typically followed for an empirical research problem contains five parts as represented below.

- Chapter I: Chapter I contains a clear and concise statement of the problem (what is to be studied), justification for the study (why it is important to investigate this particular problem), the conceptual or theoretical perspective from which the problem will be investigated, the objectives and hypothesis to be tested or the questions to be pursued, and a definition of terms.
- Chapter II: Chapter II focuses on a complete critical review of the literature related to the problem statement and conceptual framework.
- Chapter III: Chapter III describes how the study will be produced (i.e., procedures). Included in this section is a detailed description of how the hypothesis will be tested or questions answered, a description of the population and sample, the instrument(s)

used to gather data, and the treatment or analysis of the data. If the study involves human subjects, requirements for Human Subjects Review will be satisfied.

Appendix: The Appendix will contain questionnaires or other instruments used to gather data for the purpose of carrying out the research.

References: All sources cited in the proposal will be included in the reference list.

Research problems of the historical, philosophical, theoretical, or ethnographic type typically lead to a proposal somewhat different in structure from the example provided above. In such a situation, it is expected that the student will confer with their advisor, relevant literature, and the dissertation committee to establish understandings about format.

Policies Related to Dissertation Proposal:

The proposal defense will be open to the student's four-member dissertation committee, and invited guests.

- The Center will schedule the required oral defense. The dissertation committee will receive the proposal at least two weeks in advance of the defense. Data collection may proceed only with unanimous approval of the four-member dissertation committee and Institutional Review Board (IRB).
- The student is responsible for complying with the Human Subjects Review (IRB).
- The student is required to submit and defend the dissertation proposal during the 8th semester of the program. Students may not continue to semester 9 of the program until the dissertation proposal is successfully completed and approved by the dissertation committee and IRB.
- After the candidate has successfully defended the dissertation proposal (Chapters 1-3), the student will complete final (2) chapters of dissertation in semesters 9 & 10 of the program.

DISSERTATION

Dissertation Committee:

The dissertation chair in consultation with the student will recommend committee appointments to the faculty member and the Dean of the College of Education.

The dissertation committee consists of four members:

- Dissertation chair
- Dissertation mentor
- Faculty members (including approved adjunct doctoral faculty) and graduate faculty members outside the center.
- Affiliate members as approved by dissertation chair

Human Subjects Research - Review Guidelines:

Any researcher at Arkansas State University (A-State) who collects data on human subjects must follow the ethical guidelines for human-subjects research established in accordance with Federal law by the (IRB). Complete information about the IRB process may be accessed through the following website: <http://www.astate.edu/a/ortt/research-compliance/compliance-committees/institutional-review-board> .

Oral Dissertation Defense:

Copies of the dissertation should be given to each member of the dissertation committee at least three (3) weeks prior to the defense. After the completed dissertation has been reviewed by the committee, arrangements for this oral defense will be made by the department and announced to the university community through the A-State Daily Digest. The committee will either approve the dissertation as a successfully completed research project or require any needed revisions prior to final approval.

Plans for a doctoral candidate's dissertation defense must be submitted to the ELCSE Online Coordinator at least one week prior to the date of the defense so that the Digest can issue the announcement. The defense will be open to students and faculty.

Submission Of Dissertation:

After acceptance of your dissertation by your committee, there are specific guidelines to follow for submitting your dissertation online. Doctoral candidates must follow these steps to submit their dissertations electronically:

1. Create an account on the UMI submission site <http://www.etsdadmin.com/astate>.
2. Convert the dissertation document to a PDF file (You can use the UMI submission site converter up to five times. This converter can convert Word or RTF files up to 100 MB. If converted properly, the conversion to PDF format should not affect the quality of the original document.)
3. Agree to the ProQuest/UMI publishing agreement.
4. Upload the PDF file and any supplemental files (Acceptable file formats for supplemental files can be found on the UMI requirements page. Although the UMI submission site discusses mailing in documents with very large supplementary files on a CD-ROM, A-State will not accept submissions in this manner).
5. Choose whether or not UMI should file a personal copyright for the dissertation. Keep in mind that there is a charge to copyright.
6. The university has a standing order with UMI for three hardcover 8 X 11 copies, but this does not include a copy for the student. The CEE requests that students order three copies (Library, advisor, and department). The books will be delivered to the CEE and the advisor will be notified that the books are ready to be picked up. Students' copies are mailed directly to them from ProQuest.

Fees for Publishing Services (see UMI/ProQuest's website for latest updated costs; amounts are subject to change)

Traditional publishing*	no cost
Open-access publishing*	\$95
Copyright service	\$55
Student copies	\$56
Four required copies	\$172

* Choosing between Open Access and Traditional Publishing

Open Access: Freely available through ProQuest/UMI for viewing or downloading by anyone with access to the internet.

Traditional Publishing: The author contracts with the publisher (ProQuest/UMI) to reproduce, distribute, and sell copies of the work; the publisher pays the author a certain portion of the revenue (royalty).

Graduation Expectations:

The following suggested dates will be helpful to students and faculty in planning completion of the dissertation project:

Deadlines for Graduation:			
* Submit Completed Dissertation to Dissertation Committee:	Latest date for Defense (last Friday of each month):	Submit Final Dissertation to Proquest coordinator (last Friday of each month):	Graduate:
February 1	February	March	May
May 1	May	June	August
September 1	September	October	December

* The completed dissertation can be submitted to the dissertation committee earlier, but this is the deadline for turning in the completed dissertation in order to have a chance of making the targeted graduation goal.

Preparation For Graduation:

During registration for the semester of intended graduation the following tasks must be completed:

- File the Intent to Graduate Form online by the end of the first full week of school (first summer session for August graduation).
- Pay Graduation Fee (\$125.00) at the beginning of the semester you intend to graduate. Pay this fee at the Cashier's Window or use A-State Banner Self-Service and pay on-line. Call the Cashier's Window at 870.972.3847 if you have questions. CAUTION: Should you not graduate during the semester for which

the fee is assessed the fee is forfeited to the university and you will be required to pay the fee again if you graduate during a different semester.

- Once your fee is paid, you will be contacted via email about the graduation fair and information where to order your regalia online. The \$125.00 graduation fee includes gown and tam rental. You may purchase your regalia for an additional cost. Brown's Graduation Supply and Awards will be on campus during the semester for gown fittings and you may choose to purchase at this time.

APPENDICES

Appendix A

EDD Program Outline – Beginning Spring 2020

Prerequisite Requirements

- EDS Degree or Equivalent in Field of Education
- OR**
- Master’s Degree **plus the following three courses in pre-doctoral core***:

<u>Doctoral Sub-Core</u>	<u>Semester Hours</u>
— ELCI 7523 Curriculum Theory and Practice*	3
— ELAD 7033 Contemporary Issues in Education*	3
— ELAD 7073 Schooling in a Pluralistic Society*	3

Doctoral Leadership Core (24 Semester-Hours)

Semester 1

- ELAD 8043 Advanced Organizational Theory & Inquiry 3
- ELCI 8213 Curriculum and Instruction 3

Semester 2

- ELAD 8313 Educational Leadership Practices 3
- ELAD 8343 Comparative Education 3

Semester 3

- ELFN 8763 Socio-Cultural Foundations of Education 3
- ELAD 8333 Organizational Development in Education (P-12) 3

Semester 4

- ELAD 8253 Education Policy and the Law (P-12) 3
- ELAD 8203 Politics of Education (P-12) 3
- Leadership Core Exam

Doctoral Research and Dissertation Core (27 Semester Hours)

Semester 5

- ELFN7783 Advanced Educational Statistics 3
- ELFN 8783 Qualitative Research & Evaluation 3

Semester 6

- ELFN 8773 Educational Research & Evaluation 3
- ELFN 7773 Advanced Educational Research 3

Semester 7

- ELAD 8211 Research Seminar I: Dissertation (Chapter 1) 1
- ELAD 8221 Research Seminar II: Dissertation (Chapter 2) 1

Semester 8

- ELAD 8231 Research Seminar III: Dissertation (Chapter 3) 1
- IRB Approval

Semester 9

- ELAD 8246 Dissertation Seminar 1: Dissertation (Chapter 4) 6

Semester 10

- ELAD 8256 Dissertation Seminar 2: Dissertation (Chapter 5) 6
- Final Defense: Graduation

Doctoral Core Total **51**

Dissertation

- Candidates must maintain continuous enrollment until the dissertation is completed.
- Extenuating circumstances for not being continuously enrolled will be considered on an individual basis

*Doctoral Sub-Core will be completed while enrolled in the doctoral program. The Doctoral Sub-Core is required of those who are entering with only a Master's Degree. **The Doctoral Sub-Core core must be completed by the end of Semester 4.**

**Failure to complete the requirements of Research Seminars I, II, and III or Dissertation Seminar I and II will result in a grade of I (Incomplete) for the course. If receiving a grade of Incomplete, the candidate must register for the course in the following semester and complete its requirements. Failure to complete those requirements in the next consecutive semester will result in dismissal from the doctoral program. Students will be allowed one (1) Incomplete (I) in the Doctoral Research and Dissertation Core. More than one (1) Incomplete will result in dismissal from the program.

3 Years + 1 Semester (3.3 years)

Start in Spring of 2020 – Graduate in Spring of 2023

Appendix B

Dr. Eugene W. Smith RESEARCH FELLOWSHIP Application Guidelines

All application materials should be submitted to:

Eugene W. Smith Fellowship
Center for Excellence in Education
Arkansas State University
PO Box 1270
State University, AR 72467

CRITERIA FOR THE FELLOWSHIP

The Foundation shall designate and identify the endowment fund as the Dr. Eugene W. Smith Research Fellowship at Arkansas State University with the purpose of the fund being to assist deserving students who are pursuing a doctoral degree in educational leadership at Arkansas State University.

APPLICATION PROCESS

1. Students may apply for the scholarship upon completion of the dissertation proposal.
Any doctoral student who has completed the proposal but has not finished the dissertation is eligible for this fellowship.
2. For consideration, the student must submit:
 - A. a copy of his or her accepted dissertation proposal complete with signatures of the committee members;
 - B. a written rationale/justification for requesting the fellowship;
 - C. an itemized budget detailing expenses related to the research; and
 - D. a description of the methodology which includes: 1) intermediate steps and 2) timelines leading to the completion of the dissertation.

CONDITIONS

1. The deadline for submitting is March 1. The final selection is made by April 1 of each year.

2. The selection of the recipient(s) is made through the collective judgment of the Center faculty using a formalized rating process to estimate the chances for completion.
3. The amount of award is up to \$2000 per academic year, payable in June. If two recipients are chosen, the annual award is divided between them at a rate of up to \$1000 each.
4. The A-State Foundation will issue a check directly to the student(s) selected for this award. Federal law requires that a 1099 be issued the following year for tax purposes.
5. The Eugene W. Smith Research Fellowship is a one-time award. Students who have previously received a stipend from this Fellowship are not eligible for a second round of funding.