

AVC Board Meeting

Minutes

June 23, 2011

Attending: Al Stoverink, Connie Scott, Denny Ball, Frankie Upton, Glynn Greene Brewer, Greg Olson, Jeff Gulley, Patsy Puckett, Rodney Lee, Zac Minton

1. Philip Moffitt presented FMOP's
 - 360 Evaluation
 - a. Up to supervisor who takes survey
 - b. Philip suggested using the training room- put link on computer that is password protected
 - c. One password for survey—people will sign in and Philip will monitor who is on computer taking survey
 - d. Philip demonstrated how the survey will work
 - e. Should get with Cleotis to schedule training sessions early fall to do a trial- run with directors
 - f. Question as to when survey would actually be done (this was left open)
 - Training Room
 - a. For those FM employees who can't make it to the HYPES
 - b. Question as to what hours the room will be available (will it be available after 5)
 - Decided to just see how it works and if there will actually be a need for it to be open after 5
 - c. There has to be at least 2 people in the room
 - d. More equipment is needed
 - There were a few questions but both FMOP's were accepted.
2. Talked about parking (specifically where employees are to park)
 - As long as you are paying to park, you should be able to park wherever you like as long as it is legal

- Individual who put this on the agenda was not present
 - Al said he would meet with her individually (Al she says her question was answered—someone shared the information with her)
3. Employee of the Quarter
- No nominations yet
 - Norma will get list of nominees from previous quarters
 - To be announced at July Open Forum **I know Open Forum is the next day, but Kaye says this will be enough time to get the plaque ready**
4. Elections for AVC Board Members
- Will be held August 3rd
 - July meeting Norma will have list of who is rotating off of board and list of those eligible for election
5. Due to Al being out of town during the next scheduled AVC meeting, July's meeting will be Wed. July 27th.
6. Family Fun Day—Jonesboro Bowling Alley
- July 23rd—3 p.m.
 - \$24.99 per lane (includes shoes)
 - 5 people per lane
 - Each game after that is half-price
 - Buffet – Pizza, Hamburgers, Hot Dogs, Fries, Drinks \$8.99 per person—can set up tab at concession(if Facilities pays) or pay as you go (individual)
 - Get information together for Al to announce at Open Forum
7. Board Member brought up the question about promotions and raises
- Al talked to the Board Members and visually showed how pay raises happen at Facilities Management.
 - Decided this also needed to be discussed at Open Forum and Norma would print copies to be handed out to employees.