

**FACILITIES MANAGEMENT
AVC ADVISORY BOARD
APRIL MINUTES**

Date: April 22, 2009

Facilitator: Al Stoverink

Attendees: Al Stoverink, Bobby Colburn, Billy Pierce, Esther Boyd, Patricia White, Ozie Brown, Don Neldon, Randy West, Erin Brawley

Note Taker: Amanda Mellard

Time: 12:00pm

Location: FM Conference Room

1) Resignation:

- A. Position 1 of the Landscape/Motor Pool & Support Services department has resigned from said position due to a promotion.
- B. The AVC Board has decided to hold special election as set forth in FMOP 04-50-003R2 paragraph 10.

2) Employee Recognition Program:

- A. The AVC Board has voted on the Employee of the Quarter Award.
- B. Jerry Todd is the recipient of the Employee of the 1st Quarter of 2009.
- C. This will be announced at the May Forum on Thursday, May 7th.

3) Special Olympic Track & Field Day:

- A. Volunteer times are from 6:30am to 3:30pm. The volunteers must Sign-In/Sign-Out at Volunteer table.
- B. The employees whom volunteered were to use Work Order # 09197716.

4) Suggestions:

- A. All AVC Board members that were in attendance agree that meetings should be moved to the 3rd Wednesday of every month and all Forums should be moved to the last Thursday of every month. This way all voting and awards will be on a schedule.
- B. This motion was voted on and approved.

5) Forums:

- A. All forums will now be held on the last Thursday of every month.
- B. Brown Bag Forums are where the staff is encouraged to bring their own lunches.
- C. Open Forums are to be catered and all awards will be given at these forums.

6) Clean Air on Campus ACT of 2009

A. ACT 734 was passed on April 1, 2009.

B. The ACT will begin on August 1, 2010.

C. The ~~University Senate~~Student Government Association is trying to have this set into effect on ASU campus this year with a policy that would also provide for smoking cessation assistance programs.

New Topics:

~~1) University Police issuing parking tickets at the U.S. Post Office.~~

~~2) Look in to designated smoking areas.~~

3) 1) _____ What is the outcome of the UPC Budget Meeting.