

General Education Committee  
December 01, 2017  
HSS 3035  
3:00 p.m.

Voting Members Present: Lillie Fears, Hong Zhou, Ali Khalil, Paige Wimberley, David Harding, Marc Williams, Bob Bennett, Gary Edwards, Matt Costello, Zahid Hossain, Randall Kesselring

Ex-Officio Members Present: Summer DeProw

Members Absent: Karen Yanowitz, Kevin Humphrey, Rebecca Oliver

Convene the meeting at 3:00 pm.

1. Approval of October 27<sup>th</sup> minutes DH move to approve, MW second. Pass
2. Outstanding Business from 9.29.17 and 10.27.17
  - a. Data Review Options Discussion
    - i. Bob Bennett proposed amending the current reporting structure to include yearly updates to Taskstream by the departments, a second year departmental interim review to Assessment with an action plan submitted to Taskstream, and a fourth year formal report to General Education Committee.
      1. Summer DeProw approves Assessment review of Interim Review. Her office can ensure the action plans and reports are present and that there is some integrity behind them. This structure would help keep departments accountable, to the University and to HLC, for continuous improvement.
      2. Passed by acclamation
    - ii. Summer DeProw and committee discussed adding the GEC data review process to the Assessment Handbook and the shared governance process. Summer DeProw would like to add the wording proposed by Bob Bennett (page 1 of attachments) to the Assessment Handbook.
      1. Bob Bennett moved to add the language to the Assessment Handbook and allow it to move through shared governance with a note regarding the updated GEC process. Ali Khalil seconded. Motion passed.
  - b. Inclusion and diversity in the general education curriculum
    - i. Bob Bennett nominated Ali Khalil, Lillie Fears, and Hong Zhou to serve on this subcommittee. Paige Wimberley volunteered to serve as well. Lillie Fears will chair the subcommittee.
3. HLC Preparation
  - a. Summer DeProw gave an update to GEC regarding the HLC visit. HLC will be arriving March 5-7. They will meet with folks on the 5<sup>th</sup> and 6<sup>th</sup>, but we don't know who they will be meeting with. We think they will probably meet with faculty, the Chancellor and Board of Trustees, GEC, and students. The meetings will be to verify what was put in our report. There will be very short notice on these meetings, as we will only be told about 2 weeks beforehand.

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- b. Summer DeProw informed the committee that Dr. Damphousse is currently working on an updated strategic plan, but for now, we are operating under a transitional strategic plan (page 2 of attachments). The highlighted sections are areas that relate to, or is influenced by, student learning objectives. Also provided are potential HLC Site Team Questions (page 3 of attachments). Committee discussed how different questions relate to the priorities and goals of the transitional strategic plan, and which questions would be most important. In HLC site team meetings, questions should be answered with specificity. Summer DeProw will continue to assist with preparations for these sessions.
4. Dr. Bennett's report regarding communication with Literature, Theatre, Music, Art, and Philosophy assessment leaders
  - a. Bob Bennett visited with Literature, Theatre, Music, Art, and Philosophy assessment leaders. PHIL has come up with a strategy to address the issues, which is a good compromise. They won't change the grading, but they'll have a normalizing session. All of the departments will have something to the GEC by February.
5. Member items
  - a. Bob Bennett noted that he would be working on the General Education Awards more in the spring semester.
  - b. Alyssa Simpson will send a doodle poll in January to identify a meeting day/time for the spring semester.
  - c. Summer DeProw introduced Elizabeth Wakefield, who is the new Research Assistant in the Office of Assessment.
  - d. Summer DeProw will send digital copies of the documents discussed during the meeting.

Meeting adjourned. 3:50 pm

**2017-2018 Subcommittee leaders:**

1. Marc Williams – David Harding, Lillie Fears, Gary Edwards
2. Rebecca Oliver – Paige Wimberley, Karen Yanowitz, Zahid Hossain
3. Ali Khalil - Randy Kesselring, Matt Costello, Kevin Humphrey, Hong Zhou