

**AVC BOARD MEETING
MINUTES
JUNE 18, 2014**

Facilitator: Al Stoverink

Attending: Milton Poole, Phil Gatling, Paul Cox, Bruce Spencer,
Russell Kelley, Julie Jones, Tim Ellis

1. Are there any procedures in place for inclement weather as far as where to go and what to do
 - Al suggests the best place to go might be the central hallway because it is more towards the center of the building
 - Definitely want to stay away from windows
 - Hallway east of maintenance shop might also be a good place if emergency lights are in place
 - Al says he will follow-up on this with an email and will also address it at Open Forum next week.

2. Fire Drills
 - Last fire drill, no one responded. People did not leave the building.
 - Alarm could not be heard back in Construction
 - Al says he needs to do a follow-up procedure for fire drills

3. After the storm, it was stated that workers were uncomfortable being in buildings-especially administration with power strips and heaters being submerged in water.
 - Are there procedures for handling building like that
 - Al says there are those who are trained in this
 - Emergency response training

4. Would there be a way for employees to cut up and haul away trees like the ones that fell during the storm.
 - This would be good for those who burn wood
 - Would there be a problem with this

- This would be a good way to clear out the trees without having to pay and would be beneficial to the employee
5. There seems to be concern with the use of the social security number or at least the last 4 digits being used at the gas pump and the warehouse.
- With all the trouble with the IRS people are just skeptical
 - Al says this is standard procedure and should be secure
 - There was a proposal that maybe we could use the campus ID# instead
 - Al says he will check with Mark Freier to see if this is at all feasible.
6. Concerning construction that will be going on at Childhood Services
- More big trucks will be using the road in front of FM-- will something be done about the parking spaces
 - Kyle Cooper is the project manager and Al thinks it will either be parallel parking or maybe widening the street
 - Maybe even restrict the first 2 spaces
 - Construction should last maybe 2 months
7. Discretionary Fund
- Balance is moving in a positive direction since we have cut down on feeding at forums and sponsoring the baseball game
 - Billy Reid has not had anyone new to step up to either help out or take over with the fall festival
 - Al does not think we will be having a fall festival this year
 - If someone wants to step up and take on the responsibility that is fine but it is also alright if there is not one this year
 - Dr. Frey had mentioned maybe a division picnic but that is not a definite
8. Shorts
- Why is Projects not allowed to wear shorts???

- This is because construction is a place where you are more active and there is more concern for accidents to the leg or open areas
- AI proposed for those in projects to come up with a proposal as to why shorts should be allowed
- Looking for solutions not problems

9. AI thanked those who have served on the AVC Board their 2 year term.

- Rotating off
 - a) Barry James (no longer with ASU)
 - b) Bruce Spencer
 - c) Julie Jones
 - d) Lisa Lamberth
 - e) Paul Cox
 - f) Richard McCall (no longer with ASU)

10. Voted on Employee of the Quarter-- 2nd Quarter

- Debbie Greenway