

Facilities Management

AVC Advisory Board Meeting Minutes

Date: March 23, 2007

Attendees: Dierdra Dotter, Ann Ford, Bran Tibbs, Donald Elliott, Gerald Adkisson,
Clay Hurn, Dean Collins, Mark Clark

1. Holiday Festival Survey:

- Dee presented copies of the survey for review and approval.
- Briefly discussed topics covered in Holiday committee meeting.
- Discussed time frame for festival, question asked on survey about having festival in conjunction with ASU sporting event, such as football games. Dee will get with Tony Bittle about possibly pushing up the football game setup a day.

2. AVC Advisory Board Newsletter Article:

- Dee informed members that she has written an article about the AVC Advisory Board and the items of discussion in recent meetings. She presented a copy of the article for board members to read.

3. Softball Updates:

- Gerald reported that the softball day will be May 11, 2007, from 12-4pm. There will be four games and Don Neldon will cook. Will set up water cooler in every dugout, funded by FM discretionary fund. Al suggested the Softball game also serve as the May Open Forum. The board concurred.

4. Al presented information on the guidelines of Discretionary Funds.

5. Discussion was brought to Al about bonuses received when employees earn licenses or certificates. Al reported that the guidelines for what is allowed vs. what isn't allowed are still in development. Ray and a few others are still collecting information on certificate dates of various skilled trades workers. Al stated that an employee would have to have been employed here for at least 12 months, have an outlined educational goal, and earn certificate while employed for ASU. This rule is set, but still researching which certificates would qualify.

6. Mark Clark raised the fact that not everyone would be able to receive these bonuses because not all jobs have the option to be licensed or certified.