

AVC Board Meeting

Minutes

August 17, 2011

Attending: Al Stoverink, Carole Arrington, Catrinia Clark, Don Neldon, Dwain Roberts, Louise Upton, Geraldine Jones, Glynnna Greene-Brewer, Greg Olson, Jeff Gulley, Jon Carvell, Jace McDaniel

1. Al welcomed the new members to the AVC Board:
 - Carole Arrington
 - Catrinia Clark
 - Don Neldon
 - Dwain Roberts
 - Jace McDaniel
 - Jon Carvell
 - Sandra Pittman (absent)
 - a. All members introduced themselves and told what department they worked for
2. Al told the purpose of the AVC board (refer to FMOP on AVC board)
 - If there are personal issues to discuss maybe do this in a 1(one) on 1(one)
 - Try to keep this on an objective level
3. Philip Moffitt presented FMOP's:
 - Duty Program
 - a. The only change was in the requesting of off hour service
 - b. If there are any questions or concerns, it can be added to the September agenda
 - Hiring and Promotions
 - a. In the old, some individuals were not considered simply because they were not on the "radar".
 - b. There are some instances where we need to have alternative streamlining.

- c. Negative professional reference check is immediate grounds for disqualifications
- d. After each hiring committee member has completed ranking each interviewed applicant, one committee member will be selected to display all the post interview criteria scores on either the white board or overhead projector
 - Philip will send out the survey again and will report the results at September's meeting
- 4. Al went through notebooks to get members familiar with function of AVC and how FM works/operates
- 5. Jon Carvell brought up question about wellness program and how to sign in
 - Do they always have to sign-in
 - The grant that Robyn Whitehead is trying to get is the driving force behind being more specific and accountable as to commitment to wellness program
 - Al thinks maybe he should visit with Robyn concerning sign-in
 - How can we best track the data