

AVC Board Meeting
Minutes
April 17, 2013

ATTENDING: Barry James, Bruce Spencer, Catrinia Clark, Dwain Roberts, Jace McDaniel, Jon Carvell, Joshua Towery, Julie Jones, Lisa Lamberth, Paul Cox

Facilitator: Al Stoverink

Billy Pierce attended the AVC Board meeting to address a few proposals that he learned about at CAPP Tech conference in San Antonio:

1. Would like to implement an on-the spot award
 - Upper level management or supervisors sees someone doing something above and beyond they should be awarded a “kudos” of sorts on the spot.
2. On-line suggestion box
3. Offer training to employees such as resume writing, cover letters, etc. Course offered by Perry Jackson don't know the cost (may be free since it is for ASU employees).
4. Fall Festival will be October 19 and they are looking for volunteers-- committee meetings will begin middle of next month. After Billy left, board discussed the above:

1. Like the idea of the on the spot award
 - Maybe give meal coupon to use over at the Student Union
 - 7 days to us
 - 15 meals for \$60

- Carry over to the next month-- Everyone should come up with suggestions.
- Jon Carvell and Barry James agreed to get with Billy Pierce to draft up some pointers
- Paul Cox asked about the current method of issuing KUDOS cards. Thought it would be a good idea for the card to be emailed to the recipient.
 - a. I have started doing this. I put the KUDOS on the Employee Bulletin Board in the Wolf Den and I also send an email copy to the recipient and the supervisor/director and Al.
 - b. Added to Friday emails so people will start recommending people for Kudos Cards

2. Online Suggestion Box

- Al stated there was limited use and also inappropriate things were being put into box

3. Training

- Some feel that it is not Facilities Management's place to offer training
- Al stated that it has always been the goal of FM to help the whole individual
- Carry-over for next meeting

4. The softball game is cancelled for the moment