

Facilities Management
AVC Advisory Board Meeting Minutes
July's Meeting Held on August 2, 2007

Attendees: Gerald Adkisson, Mark Clark, Larry Darr, Donald Elliott, Ann Ford, Clay Hurn, Randy West

1. Recommended the following revisions to By-Laws of AVC Board:
 - a) Custodial Department will have 4 positions on board.
 - b) Construction Office and Engineering be combined into one position.
 - c) Board members are not to be elected to serve 2 consecutive terms of 2 years concurrently.
 - d) If there is a tie in the elections results, AVC Board will draw to determine the winner.
 - e) Have special election if board member leaves Facilities or is promoted to a Supervisor Position. (Team leaders are considered supervisors).
 - f) Central Stores and Work Orders Center/ Business Services are combined into one position.
 - g) Suggested that Dee Dotter be left in Custodial slot.

2. The following positions will be elected in August, 2007.
 - 3 Custodial – one from each shift
 - 1 ASC

- 1 Skilled Trades
- 1 Grounds, Motor Pool & Move

3. Members remaining on AVC Board are:

- Skilled Trades – Gerald Adkisson, Mark Clark
- Grounds/ Motor Pool / Move – Larry Darr
- WOC/Business Services/Central Stores – Clay Hurn
- Custodial -- Dee Dotter
- Engineering/ Construction Office – Mark Wade

4. Other Business:

- a) Gerald Adkisson asked about a fall softball game. Al said plans were in the works for a Fall Festival – probably could not do both.
- b) Larry Darr brought up the need for advancement in Grounds Area
- c) Al announced that radio communication equipment is ordered.
- d) Mark Clark proposed working 7 – 5 (when on 8 – 5 shift) and then being able to take a day off.
- e) Parking Services is giving a lot of tickets at Facilities. Al to check on this.