



**ARKANSAS STATE
UNIVERSITY**

A-State Online Withdrawal Application

Withdrawal from A-State: The completion of this form will withdraw you from ALL courses for which you are enrolled during the current term. Students who do not want to drop all courses can make individual schedule changes through their Self-Service account. Please read through the information below to ensure you understand the process.

*****Please note, if you are intending on registering for classes within one year, please indicate so below. Students that fail to register for classes within a one-year period will be required to re-apply to Arkansas State University*****

Instructions

Complete all areas listed below and return the form to A-State Online at apartnershipregistrar@astate.edu. Please be sure you are aware of the following and have reached out accordingly before submitting this form. It is your responsibility to be sure you are aware of potential consequences before withdrawing from all your courses.

- If you owe a balance to the university, contact the Treasurer's Office at (870) 972-2920 (option 5) or finservices@astate.edu to discuss payment arrangements.
- If you receive student loans or scholarships, contact Financial Aid at (870) 972-2920 (option 4) or astateonlinefinaid@astate.edu to speak to a financial aid analyst.
- If you are enrolled through the Restart Program, contact the Wilson Advising Center at (870) 972-3001 to speak with your Restart Instructor.
- If you are a graduate student, contact the department of your graduate program to discuss the withdrawal and the process to return.

Please complete the following fields

First Name:

Last Name:

Student ID Number:

E-Mail Address:

Major:

Term Requesting Withdrawal:

Do you intend to register for classes within the next year? Yes No

Reason for withdrawal (e.g. Medical, work conflict, transferring to another institution etc.)

Student Signature:

Date:

STUDENT ACCOUNT BALANCE

Please note, it is your responsibility to ensure your account balance is cleared in full before you will be able to register for subsequent semesters. These charges are subject to change. Outstanding fees or refunds may not be calculated and may not be reflected on this statement. There may be changes such as housing or financial aid repayment. Registration and transcripts will be held on any unpaid balance.

Pay online by Self Service or mail checks to Treasurer's Office /P.O. Box 2640/ State University, AR/ 72467. (870) 972-2285

The student remains responsible for payment of these charges, and will be responsible for any reasonable attorney fees and costs associated with the collection of unpaid charges, which may include fees charged by a collection agency up to 50% of the unpaid charges collected by that agency.

Please submit the completed form to apartnershipregistrar@astate.edu for processing. If you have any questions regarding this process, please contact A-State Online at (870)972-2920 before submitting this form.