

# **ADMINISTRATIVE COUNCIL MEETING**

**Wednesday, August 28, 2012**

**10:00 am – 11:30am**

## **Notes**

### **Attendees:**

Thilla Sivakumaran - Dean  
Greg Meeks – Associate Dean  
George Foldesy – Director, CEE  
Mitch Holifield – Chair, ELCSE  
Lina Owens – Interim Chair, Teacher Education  
Loretta McGregor – Psychology & Counseling  
Jim Stillwell – Chair, HPESS  
Mary Jane Bradley – Director, PEP

### **Absent:**

Jo Ann Nalley – Director of Childhood Services

### **OLD BUSINESS**

### **NEW BUSINESS**

#### **1. Accountability - Higher Learning Commission**

Dr. Cooksey wants to make sure that we are doing our program assessments.

#### **2. Reassigned time - faculty, chairs, directors, Deans**

Robin Hicks will send out a template for spring, 2012 reassigned time. This will be due on September 17, 2012.

#### **3. Research agenda - Research intensive institution**

Hudson is not supportive of two track PRT approach, i.e. teaching emphasis and research emphasis. Emphasis should be on research.

#### **4. Class size - Look at increasing class size**

We should look at class size. No cap should be on maximum class size. If an adequate size room is not available in your department, one will be secured. Chairs should look at classes that enrollment could be increased.

#### **5. Online Courses - Course rigor evaluation**

HLC requires us to look at the rigor of our on-line courses.

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**6. Textbook orders** - Need to be accurate and on time and is moving to a new system

**7. Budget** - Spring off budget due prior to October 1, 2012

**8. New Website –**

New website will be rolled out December 3, 2012

**9. Parking –**

Off campus faculty and students must pay \$5 per day or \$50 for the year for campus parking.

The mission of the College of Education is to generate and disseminate knowledge through teaching, research, and service; and to apply that knowledge to improve education and the quality of life for all individuals in a pluralistic and democratic society. We accomplish this within student-centered, intellectually challenging environments with faculty and staff dedicated to excellence.